Position:

Program Management, Internal Pipeline

About the Company:

Dren Bio (the "Company") is a privately held, clinical stage biopharmaceutical company focused on developing therapeutic antibodies for the treatment of cancer, autoimmune and other serious diseases. The Company's management team and scientific advisors have profound expertise covering the discovery and development of engineered antibodies designed to selectively target and deplete pathological cells. Dren Bio's pipeline is currently comprised of two distinct drug discovery programs. The Company's first program surrounds DR-01, its lead product candidate, which induces antibody-mediated killing of a cell type that is responsible for a multitude of hematologic malignancies and plays a key role in various autoimmune diseases. The Company's second program surrounds its Targeted Myeloid Engager and Phagocytosis Platform, a proprietary bispecific antibody-based technology that provides a novel mechanism of action to selectively engage myeloid cells for (1) targeted depletion of pathologic cells and other disease-inducing agents and (2) inducing localized immunostimulation. The engagement of antigen presenting cells has the potential to elicit a sustained, durable response.

Function:

Program Management

Level:

Senior Manager / Associate Director

Location:

Foster City, CA

Reporting Manager:

Head of Strategy and Portfolio Management

About the Opportunity:

Dren Bio is seeking a highly motivated Sr. Manager / Associate Director to join its Program Management team and drive execution of project, operational, and strategic initiatives within the Company's preclinical and clinical stage programs. The successful candidate will partner with functional leaders and multi-disciplinary teams to develop and maintain detailed project plans and ensure timely completion of R&D activities and deliverables associated with the Company's corporate strategy and objectives. Effective communication, attention to detail, and collaborative leadership skills are essential. This position offers the potential to play a key role in the development of Dren's growing pipeline of therapeutic antibodies as well as opportunities for career growth in a fast-paced, dynamic environment.

Role and Responsibilities:

- Partner with functional leaders and multi-disciplinary teams to define project objectives, develop plans, budgets and timelines for the Company's preclinical and clinical programs; oversee execution of project plans from IND enabling studies through clinical development.
- Monitor and track the project(s) against approved timelines, budgets and milestones; maintain cross functional alignment and accountability to agreed team objectives and deliverables.
- Coordinate and lead project team meetings and/or development strategy meetings, including the creation of meeting agendas, documentation of decisions, action items and issues; liaise across functions to ensure transparency across project team.
- Anticipate project gaps, barriers and risks, identify solutions to proactively respond and develop risk mitigation plans; escalate issues, as appropriate, and join together relevant team members to problem-solve.
- Maintain frequent communication with project team members, key stakeholders, and supervisor to convey project status, risks, progress toward milestones/deliverables, and changes in scope, budget, or timeline.
- Maintain project documentation and accurate records; create and manage project dashboards, trackers, and other project management or productivity tools.
- Build and foster strong working relationships with project team members and key stakeholders to promote effective collaboration and optimal team performance.
- Prepare and monitor financial forecasts.
- Provide administrative support, as needed, including calendaring, RFPs, contract review, logistics.
- Report to and work closely with the Head of Strategy and Portfolio Management to ensure project status, budget and timeline are aligned with corporate objectives, budget, and timeline.

Education, Experience and Qualification Requirements:

- BA/BS or higher degree in life sciences, chemistry, engineering, or equivalent related discipline with 5+ years of relevant experience in the biopharmaceutical industry.
- The ideal candidate will have a scientific background and at least 2 years of project management experience in biologics drug development.
- PMP certification is a plus.

Core Competencies, Knowledge and Skill Requirements:

- Track record of leading and advancing projects from discovery into clinical development including experience with IND filings.
- Team player with high emotional intelligence who is organized, diligent, and thoughtful with outstanding leadership, communication, and project management skills.
- Skillful use of interpersonal skills and influence to drive results and meet project objectives without formal authority over internal and external team members.
- Self-directed and proactive with ability to function independently in certain situations, exercise good judgment and respond quickly and effectively to changing environments.
- Adaptable in the face of uncertainty, responds to unanticipated challenges in a constructive manner and able to generate options for moving forward.
- Ability to distill, organize, and effectively communicate (verbal and written) key messages from complex discussions and translate strategy into action.

- Adept at time management and navigating competing and changing priorities in a fast-paced, rapid-growth environment.
- Technical and/or project management experience in development of a biologic product is required.
- Demonstrated experience building and managing relationships, teams, budgets, and timelines.
- Experience with conflict resolution, critical thinking, and problem solving in real time.
- Working knowledge of project management tools; strong computer skills and proficiency in Microsoft Office, SharePoint, Smartsheet, Box.
- Adequate knowledge of GxP, technical operations and CMC; familiarity with US and EU regulatory requirements.
- Understanding of biologics drug development spanning preclinical, clinical (Ph1, 2, 3), technical operations/CMC, and regulatory functions.

Salaries, Benefits and Other Employee Perks:

Dren Bio strongly believes in investing in, and rewarding, its employees. This philosophy is embodied in the Company's total rewards program, which includes competitive cash compensation, equity incentive awards, and employer sponsored benefit offerings. The base pay range for this position at commencement of employment is expected to be between $140,000 and $180,000 per year. At Dren Bio, pay ranges are determined by role, level(s), and location. The range displayed in this job posting reflects the minimum and maximum new hire pay for candidates located across all United States job markets. Within the range, individual pay will be determined by work location and additional factors, including job-related skills, experience, and relevant education or training. During the hiring process, Dren Bio's Human Resources department can share more about the specific pay range based on the market location of the candidate.

Employment Practices:

Dren Bio is an equal opportunity employer. Employment decisions are based on merit and business needs. Dren Bio will not discriminate against any job applicant because of race, color, national origin, ancestry, gender, sexual orientation, age, religion, creed, physical or mental disability, gender identity, medical condition, pregnancy, marital status, veteran status, or any other characteristic protected by federal, state or local law.

Interested Applicants:

Please send resume and cover letter to careers@drenbio.com